

Youth PB Accelerator: Gest Information Folder Part I

Schedule of the Meeting

We are looking forward to meeting you on the **1st Transnational Project Meeting - kick off meeting** in Warsaw. The main purpose of our meeting is getting to know each other and establishing the basis for our cooperation in coming years. See you in October!

Date: 30-31.10.2019

Place: Stacja Muranów, Andersa 13 Warszawa, <https://goo.gl/maps/JTEawgZ5NTSw8NNa6>

Objectives: getting to know each other, familiarisation with the project, setting the agenda and tasks delegation, learning about the principles of the Erasmus Plus Program

Tuesday 29.10.2019 *Suggested arrival of the guests*

Wednesday 30.10.2019

09:30 - 10:30 - Small breakfast together, getting to know each other

10:30 - 11:30 - Individual presentation about your organization and its experience related to the project to discuss it together (in the form of PP or speech)

11:30 - 12:30 - What's ahead? About main targets and conceptions. Workshops to explore common goals and discuss our different perspectives on taking part in the project, analyzing the experts' evaluation of project's application

12:30 - 13:00 - Remaking timetable of the project to create the realistic schedule

13:00 - 14:00 - Lunch

14:00 - 16:00 - Sharing the duties and a bit about communication (establishing the basis for sufficient communication) (creating a common table with dates and specific goals for fulfilling the requirements of the project)

16:30 - 18:30 - Facultative tour with guide of POLIN Museum

19:00 → Common supper and getting to know Warsaw

Thursday 31.10.2019

09:00 - 12:00 - The big one - financial appraisal (presentation and Q&A session)

12:00 - 13:00 - Introduction to evaluation - How to Measure Outcomes



13:00 - 14:00 - Lunch

14:00 - 16:00 - Brainstorm session about intellectual outputs

16:00 - 16:30 - Summary, checklist of what to do before the next meeting and goodbyes

coffee is provided at all times

On Thursday, 31.10.2019, we ask all participants to be at the meeting place until the end, i.e. until 16:30, regardless of the date of any return journey.

See you in Warsaw!