**Participatory budgets that involve young people,**

**both in schools and in municipalities**

***Instructions****: if you wish to incorporate your case into the participatory budgeting map on youthpb.eu, please complete the following information as completely as possible and send it to info@youthp.eu. We will contact you confirming its receipt and publication.*

**Basic information**

Your name *(person completing the form)*

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Your email *(to confirm receipt)*

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Project name

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Brief description of the project *(300 characters maximum)*

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Logo *(please provide a link from where this can be downloaded or email it directly to* [*info@youthpb.eu*](mailto:info@youthpb.eu)*)*

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Organizer’s name(s)

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Project Website

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Project Organizers contact email

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Estimated total cost of the project in euros *(where known)*

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Budget allocated through the PB project *(where known)*

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Type of Participatory Budget *(e.g. school or municipal)*

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Start date

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End date

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Status:

* Completed
* On-going

Estimated number of participants

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Age range of participants

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| --- |
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How did participants decide which projects were funded? (e.g. voting, consensus, deliberation etc)

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Method used for decision-making:

* Paper ballot
* on-line ballot
* paper and online

**Project location**

Locality

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Province or region

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Country

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Address

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**Description of project**

Preparation and design of process *(for example, its purpose and intended outcomes, timescales, spaces for deliberation and debate, how it was organized and how was it facilitated)*

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Step-by-step implementation *(for example, when young people were involved, who helped implement the process, techniques used to inform and promote participation, use of social networks, etc.)*

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How young people participated *(for example, individually or in groups? Guided by facilitators, through voluntary participation or independently?)*

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Role of young people:

* Participants
* Beneficiaries (receive funding)
* Helpers
* Organizers
* Managers to deliver the process

What was successful or innovative about the project?

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Main obstacles to the project

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Opinions after implementation or from evaluation reports *(e.g. was the project well received? Were there any criticisms? What might you do differently?)*

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Accountable bodies: where did the budget came from and who had final responsibility for ensuring that it was spent as planned?

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**Organizers Tips**

1-3 recommendations (advice or warnings) from organizers or participants

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Resources: Links to examples of application forms, voting papers, communication materials, curriculum resources, participatory games and tools or evaluation reports *(please list individual resources with a separate link for each one)*

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Media coverage *(please share links to reports of the process in public media, such as newspaper articles, television, radio, etc.)*

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**Images.** Please, submit them to [info@youthpb.eu](mailto:info@youthpb.eu) ensuring you identify the project, and any copyright restrictions or credits that need to be included.